

CORBRIDGE PARISH COUNCIL
MINUTES OF THE MEETING OF CORBRIDGE PARISH COUNCIL HELD ON 15TH JANUARY
2025 AT 19:00 IN ROOM ONE OF CORBRIDGE PARISH HALL

PRESENT: Cllr M J Stone, Vice Chairman of the Council together with Cllrs C G Curry, N M Oliver, Ms C Burns, L Rogers, J A Shackleton, A Berrington, and R Tipping.

- 0125.01 RESIDENTS present raised several issues and where relevant, they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council. No issues raised.
- 0125.02 APOLOGIES FOR ABSENCE received and accepted from Cllrs W Clouston
- 0125.03 DECLARATIONS OF COUNCILLORS' INTERESTS. Cllr N M Oliver declared a personal and prejudicial interest in item 0125.07 as a member of Northumberland County Council's planning committees.
- 0125.04 TO APPROVE AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 18TH DECEMBER 2024. It was RESOLVED to approve and sign the minutes of the meeting held on 18th December 2024 as an accurate record.
- 0125.05 ACTIONS TAKEN FOLLOWING THE MEETING HELD ON 18TH DECEMBER 2024.
- a) 3G Pitch. Minute 1224.05b refers. Cllr N M Oliver will attend a meeting on 27th January 2025 at Corbridge Middle School to discuss.
 - b) Generator. Minute 1224.05f. A quote had been received to install and supply a back up generator in the Parish Hall. It was RESOLVED to accept the quote and go ahead with the installation.
 - c) West Cheynes Footpath. Minute 1224.05a refers. It was noted that the handyman will clear the footpath when conditions allow.
 - d) Mileposts. Minute 1124.05g refers. Unfortunately, NCC could not assist with the refurbishment of the mileposts. Cllr N M Oliver will pursue this with another contact.
 - e) Anti Social Behaviour. Minute 1124.05e. It was noted that 2 people had been arrested in connection with the recent spate of anti-social behaviour.
- 0125.06 FINANCE/ADMINISTRATION
- a) Accounts for Payment. It was RESOLVED to accept and approve the items of expenditure on the list previously circulated. [Appendix A]
- 0125.07 PLANNING APPLICATIONS. It was RESOLVED to accept the decisions of the Planning Advisory Group in accordance with the list circulated. [Appendix B]
- 0125.08 PLANNING DECISIONS. It was RESOLVED the Council receive the details of the Planning Decisions made by Northumberland County Council, in accordance with the list circulated. [Appendix C]
- 0125.09 TO RECEIVE REPORTS, IF APPROPRIATE FROM WORKING/LIAISON GROUPS WITH ENCLOSED MINUTES, IF APPLICABLE INCLUDING REPORTS FROM THE CHAIRMAN AND COUNTY COUNCILLOR.
- a) County Councillor's Report. Cllr N M Oliver gave his verbal report on matters relating to Corbridge Parish.
 - I. Corbridge Community Partnership. Cllrs W Clouston and N M Oliver have a meeting with the Corbridge Community Partnership next week. Unfortunately, they had been unsuccessful with their bid to the Community Ownership Fund. They have secured a 15-year lease for the Methodist Church which will be signed by the end of March.
 - II. Car Park Extension. The problem had been resolved with the Environment Agency however it had resulted in the loss of 3 parking spaces. Heads of Term have been agreed so they are waiting for the legals to go through.
 - III. Footpath from Corbridge to Riding Mill. The public right of way that fell into the river during the 2015 floods will not be reinstated because of the lack of space between the cliff edge and the railway line and tunnel. Northumberland County Council's Footpath Officer has exhausted all options.

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- IV. Residents Parking at Manor Cottages. Northumberland County Council advised Cllr Oliver that Manor Cottages does not meet the criteria for residents parking. Cllr Oliver has questioned this and is waiting for a response. They have stated that no action would be taken before the May elections.
- V. Double Yellow Lines at Tynedale Rugby Club. Northumberland County Council is stalling and stating that this area is not their land. Cllr Oliver has questioned this and is waiting for a response.
- VI. Glutton Machine. Cllr Oliver has sourced a Glutton Street Cleaning Machine and is waiting for Northumberland County Council to approve the expenditure from his member funding.
- VII. Street Lighting. Cllr Oliver is discussing various locations to install additional street lighting with Northumberland County Council. The Parish Council has £10,000 in it's budget to fund this.
- VIII. Cemetery footpaths. Unfortunately, the original contractor has been unable to complete the work. A further quote had been received from another contractor however this is an additional £1800 to the original quote. It was RESOLVED to go ahead with this quote as the contractor is able to carry out the work in the next few weeks. Unfortunately, the improvements to the Stanners Wood track is an additional £4000. It was RESOLVED to source additional quotes for this work.
- IX. Market Place. A meeting is to be held next week with the owner of Grants Bakery to discuss the issues in the Market Place. Halcyon Café had contacted the Parish Council asking permission to put up fabric barriers around the table and chairs with some heavy-duty umbrellas. The clerk will advise them that the Parish Council is still trying to resolve the issues in the Market Place and they can put up the fabric barriers as long as they are not on the highway however the Parish Council cannot give permission at this time.

b) To receive reports from Councillors on any highway/village issue.

- I. Dog bin. A request for an additional litter bin on the junction of Appletree Lane and Newcastle Road had been received. Unfortunately, due to the proximity of a litter bin on Appletree Lane this was rejected.
- II. Parking. Problems with cars parking on Stagshaw Road by West Cheynes was becoming a regular occurrence. Also parking at the bottom of St Helen's Lane from the junction up to Manor Cottages bungalows was also becoming a problem. Cllr N M Oliver will contact NCC Highways for them to assess.

0125.10 THE CHAINS PUBLIC OPEN SPACE. Cllr M J Stone advised that Northumberland Estates and Persimmon Homes have agreed terms. Northumberland Estates will be taking over the area in February. Persimmon Homes are holding a substantial amount of money from 17 years ago from residents' maintenance fees. Cllr M J Stone would like this to be ring fenced as a sinking fund to maintain the area. Cllr M J Stone would like the Parish Council to consider taking over the area and approach Northumberland Estates requesting a donation towards replanting to improve the overall landscaping. It was AGREED that this would be placed on a future agenda to be discussed once further information is available.

0125.11 WHEATSHEAF PUB. Although the banner had been taken down advertising Christmas, this had been replaced with another banner. Cllr N M Oliver will chase this up with Northumberland County Council Planning Enforcement.

0125.12 DATE OF NEXT MEETING. The next meeting of the Parish Council will be held on Wednesday 26th February 2025 at 19:00 in Room One of Corbridge Parish Hall.

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APPENDIX A

ACCOUNTS FOR PAYMENT – 15th JANUARY 2025

Payee	Description	Gross payment	VAT	Net	Payment method
Rentokil	Washroom supplies	426.33	71.06	355.27	DD
BT Plc	Parish Hall telephone/WIFI – August	111.36	18.56	92.80	DD
EE	Mobile phone contracts	69.72	11.62	58.10	DD
Engie	Parish Hall gas supply	613.37	102.23	511.14	DD
Corona Energy	Parish Hall Electricity supply	113.24	5.39	107.85	DD
Corona Energy	Cemetery electricity supply	52.85	2.52	50.33	DD
H M Revenue and Customs	PAYE – January 2025	980.29		980.29	BACS
T W Pension Fund	Pension contributions – January 25	959.73		959.73	BACS
Everflow	Parish Hall water rates	18.76		18.76	DD
A Curtis Window Cleaner	Bus stops and Parish Hall	90.00		90.00	BACS
Agilico Technologies Ltd	Photocopier maintenance contract	41.40	6.90	34.50	DD
Urwin Joinery	Repairs to front door – Plot 66	50.00		50.00	BACS
C Urwin	Installation of gateway signs	229.10		229.10	BACS
Urwin Joinery	Repairs to bathroom/kitchen – Plot 109	199.00		199.00	BACS
Wave Utilities (Anglian Water)	Water rates – Allotment site	23.93		23.93	DD
Unity Trust Bank	Bank account charges – monthly	12.90		12.90	BACS
Unity Trust Bank	Bank account charges – monthly	6.60		6.60	BACS
Forvis Mazars LLP	Audit fee	1008.00	168.00	840.00	BACS
Northumberland CC	Grounds Maintenance Contract	15099.68	2504.28	12595.40	BACS
Staff Wages	February 2025	3662.92		3662.92	BACS
Total		23,990.18	2890.56	21,099.24	

MULTIPAY CARD TRANSACTIONS – JANUARY 2025

Payee	Description	Gross payment	VAT	Net
Lloyds Bank Corporate Card	Monthly fee	3.00		3.00
Viking Direct	Stationery/Phall supplies	170.32	28.39	141.93
BCW Road Signs Ltd	Farnley signs	547.58	91.26	456.32
Totals		720.90	119.65	601.25

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INCOME RECEIVED – JANUARY 2025

Reference	Detail	Amount	Date
Tenant	Social housing rent – Plot 109	390.00	02.01.25
Tenant	Social housing rent – Plot 66	390.00	02.01.25
Tenant	Social housing rent – Plot 110	390.00	02.01.25
Dickinsons	Cemetery Fees	285.00	06.01.25
Plot 15	Allotment rent	70.00	09.01.25
Tenant	Social housing rent – Plot 111	390.00	10.01.25
Tenant	Cemetery Lodge rent	500.00	10.01.25
H M Revenue & Customs	VAT refund	939.76	10.01.25
Plot 29	Allotment rent	40.00	10.01.25
Advertiser	Corbridge Matters Advert	270.00	10.01.25
Tenant	Cemetery Lodge rent	500.00	10.01.25
Plot 21	Allotment rent	40.00	13.01.25
Plot 25	Allotment rent	40.00	13.01.25
Plot 9	Allotment rent	40.00	14.01.25
Dodds of Hexham (581)	Cemetery Fees	930.00	15.01.25
Funeral Service Ltd	Cemetery Fees	2695.00	15.01.25
Advertiser	Corbridge Matters	90.00	16.01.25
Plot 23	Allotment rent	40.00	16.01.25
Plot 16B	Allotment rent	40.00	17.01.25
Children's Party	Parish Hall Hire	48.00	20.01.25
Plot 18	Allotment rent	30.00	21.01.25
Hexham Philatelic Society	Parish Hall Hire	20.00	22.01.25
Karate	Parish Hall Hire	40.00	22.01.25
Various (583)	Allotment rents	180.00	22.01.25
Cemetery Fees	Cemetery Fees	65.00	22.01.25
Plot 17	Allotment rent	30.00	23.01.25
Plot 20	Allotment rent	40.00	27.01.25
Sound bath	Parish Hall hire	33.00	27.01.25
Plot 4	Allotment rent	30.00	27.01.25
Plot 24	Allotment rent	40.00	29.01.25
Total		7,705.76	

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APPENDIX B

PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION ON 15th JANUARY 2025

REFERENCE NUMBER	DESCRIPTION	ADDRESS
24/04197/FUL 24/04198/LBC	To form new surface fixed, single side pitched pergola to existing walled garden area at front.	Wheatsheaf Hotel, St Helen's Street, Corbridge
24/04311/PRUTPO	Tree Preservation Order Application T1 – Reduce Ash Tree by 2m	18 Cragside, Corbridge
24/04339/FUL	Reroof of existing extensions	19 Jameson Drive, Corbridge
24/04345/FUL	Demolition of 3 bed dwelling and replace with new 3 bed dwelling	19 St Helen's Lane, Corbridge
24/04424/PRUTPO	Tree Preservation Order Application T1, T2, T3 & T5 Beech reduce the crown and T4 Cherry reduce the length of the branches	Prior Manor, Stagshaw Road, Corbridge

APPENDIX C

PLANNING DECISIONS RECEIVED ON 15th JANUARY 2025

REFERENCE NUMBER	DESCRIPTION	DECISION
24/02564/LBC 24/02563/FUL	Listed Building Consent for retention of flat roof to North West elevation and proposed installation of solar photo voltaic panels on South Westerly roof elevation and adjacent flat roof Stable House, Aydon, Corbridge	APPEAL
24/03785/FUL	Replacement building to create garden room and office space. 1 Eastfield Cottages, Newcastle Road, Corbridge	GRANTED
24/03907/FUL	Conversion of store room on first floor to create two holiday lets including installation of dormer windows to south elevation, creation of external stairways and parking. Garages South East of Cliffe House, Tinklers Bank, Corbridge	GRANTED